



**CONFERENCE OF SCOTTISH LOCAL DENTAL  
COMMITTEES**

**FRIDAY, 22 APRIL 2022**

**STIRLING COURT HOTEL,  
UNIVERSITY OF STIRLING**

**This year's Conference Charity is in support of:**

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# Dental Protection



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- 4. 2022 Conference Agenda
- 6. Proposed Changes to the Conference Standing Orders
- 11. Progress on the Motions from the 2021 Conference
- 14. SDPC Policy Document Updated February 2022
- 21. Conference Accounts to August 2021
- 22. Scottish Dental Fund Accounts to September 2021
- 36. 2022 Motions



## CONFERENCE OF SCOTTISH LOCAL DENTAL COMMITTEES

STIRLING COURT HOTEL, UNIVERSITY OF STIRLING

FRIDAY, 22 APRIL 2022

### AGENDA

1 hour 55 minutes of CPD

Conference is open to:  
LDC Delegates, Guests,  
Scottish Dental Practice Committee Members,  
BDA Staff and Scottish Dental Fund Board Members

**09.00-09.30 Registration**

**09.30-09.40 Welcome, Chair's Opening Remarks and Votes**

Vote on proposed amendments to the Conference Standing Orders  
(\*see document in conference pack\*)

1. Allow CAC members the same voting rights as other conference delegates
2. CAC to have the ability to reappoint a replacement CAC member, office bearer or any associated conference post on an interim basis should any member be unable to fulfil their duties for any reason
3. Extend membership of the Conference Agenda Committee from two to three members elected from the Conference

**09.40-10.00 Humza Yousaf, Cabinet Secretary for Health and Social Care**

Presentation: *Pandemic Recovery*

**10.00-10.15 Question and Answer Session**

**10.15-10.50 Tom Ferris, Chief Dental Officer and Gillian Leslie, Deputy Chief Dental Officer**

Open Question & Answer Session: *NHS Dental Services and Scottish Government Policy*

**10.50-11.20 Break**

**11.20-11.50 David McColl, Chair of SDPC**

Presentation: *The work of SDPC 2021-2022*

Action by SDPC on the motions from the 2021 Conference (\*see document in conference pack\*)

SDPC Policy Document (\*see document in conference pack\*)

**11.50-12.05 Question and Answer Session**

**12.05-12:15 Elizabeth Glass, Conference Treasurer**  
*Conference Accounts and Treasurer's Report SLDC Bank Account*  
*(\*see document in conference pack\*)*

**12.15-12.25 Helen Kaney, Dental Protection**  
Address from Conference Platinum Sponsor

**12.25-13.30 Lunch**

### **AFTERNOON SESSION**

**13.30-14.00 Elections and Results:**  
Review job descriptions for each post:

- i) 2 Auditors of Conference, posts usually held for one year (currently Kieran Fallon and Robert Sweeney)
- ii) 2 representatives to Conference Agenda Committee, posts held for one year (currently E Winter and vacant – previously S Robertson)
- iii) 3 representatives to the UK LDC Conference, posts held for one year (currently E Winter, H Dennison and M Dickie)
- iv) 1 representative to the Scottish Dental Practice Committee, post held for one year (vacant – previously C Murphy)
- v) 2 representatives to the Board of Management of the Scottish Dental Fund, posts held for three years (currently Kieran Fallon and Mike Arthur)

**14.00-14.15 Scottish Dental Fund**  
The Board of Management and Audited Accounts 2020/2021 and levy  
*(\*see document in conference pack\*)*

**14.15-14.20 Question and Answer Session**

**14.20-15.30 Motions 2022** *(\*see document in conference pack\*)*

**15.30-15.40 Break**

**15.40-16.30 Motions 2022 continued** *(\*as above\*)*

**16.30-16.35 Any other competent business**

**16.35-16.40 Chair's closing remarks**

**16.40 Conference closes**

**Date of Next Conference:** Friday 21 April 2023 at the Stirling Court Hotel



## CONFERENCE OF SCOTTISH LOCAL DENTAL COMMITTEES STANDING ORDERS

### 1. CONFERENCE OF SCOTTISH LOCAL DENTAL COMMITTEES

- 1.1** A Conference of Scottish Local Dental Committees (LDCs) may be convened at any time by the Conference Agenda Committee.
- 1.2** A Conference shall also be convened no later than two months after the request of five or more LDCs subject to the provision in Standing Order 183. The period of two months may be modified only by agreement of a majority of the LDCs making the request. The request shall be accompanied by the relevant motions that the LDCs wish to debate at the Conference and they shall be circulated with the notification of the extraordinary Conference. This does not preclude the rights of LDCs to submit further motions under Standing Order 5.
- 1.3** All expenses of a Conference shall be paid out of the Conference Fund.
- 1.4** Any reference in these Standing Orders to LDCs shall apply solely to LDCs within Scotland.

### 2. MEMBERS OF CONFERENCE

The Conference shall be composed of representatives of LDCs, members of the Conference Agenda Committee, members of the Scottish Dental Practice Committee as well as guests and speakers by invitation of the Conference Agenda Committee.

### 3. APPOINTMENT OF LDC REPRESENTATIVES

Each LDC shall be entitled to appoint representatives as follows:

<u>No. of Dentists in Practice</u>	<u>No. of Delegates</u>
Up to 20	1
21 to 50	2
51 to 100	3
101 to 200	4
201 to 300	5
301 to 400	6
401 to 500	7
501 to 600	8
601 to 700	9
701 to 800	10
801 and over	11

Each LDC may also send one observer at the expense of the LDC.

If a LDCs representation entitlement changes between Conferences, the Conference Agenda Committee shall decide the number of delegates the LDC may send to the next Conference.

#### **4. QUORUM**

No business may be transacted at any Conference unless a minimum of twenty-six representatives of LDCs are present.

#### **5. MOTIONS**

**5.1** No motion shall be considered unless it has been received by BDA Scotland office in writing no less than ten days before the date of the Conference.

**5.2** Motions received in the BDA Scotland office not less than six weeks before the date of the Conference shall be printed with the Agenda and Conference papers.

**5.3** Motions received less than six weeks, but more than ten days, before the Conference shall be printed and circulated at the Conference.

**5.4** Only in exceptional circumstances shall motions of an urgent nature be admitted for debate at the discretion of the Chair, even although that notice was not given as stated at Standing Orders (5.1 and (5.3).

#### **6. SECONDING MOTIONS AND AMENDMENTS**

No seconder shall be required for any Motion or Amendment submitted to the Conference by a LDC. All other Motions or Amendments, after being proposed, must be seconded if they are not from a LDC.

#### **7. WITHDRAWAL OF RESOLUTIONS**

Any motion to withdraw any Resolution of a Conference must be submitted by a LDC to the BDA Scotland office not less than six weeks before the date of the next Conference.

#### **8. COMPOSITION OF AGENDA**

**8.1** Motions shall where possible be arranged into blocks according to their subject.

**8.2** The Conference Agenda Committee shall have the power to reword motions in order to clarify their meaning, in consultation with the proposing LDC.

**8.3** The Conference Agenda Committee may indicate with a 'P' (for 'Policy') motions that in the opinion of the Committee represent a reaffirmation of existing Conference policy. The Chair shall have the power to put motions so indicated to the Conference without debate.

**8.4** A motion included in the Conference Agenda shall be withdrawn only with the consent of Conference.

#### **9. RULES OF DEBATE**

**9.1** A member of the Conference should stand when speaking and should address the Chair.

- 9.2** Every member shall be seated except the one who may be addressing the Conference, and when the Chair rises no one shall continue to stand, nor should anyone rise until the Chair is re-seated.
- 9.3** A member shall not address the Conference more than once on any motion or amendment. The proposer of the motion or amendment may reply, but should confine the reply strictly to answering previous speakers and should not introduce any new matter into the debate.
- 9.4** A member of the Conference whether in speaking for or against a motion will be allowed to speak for five minutes and, with this exception, no speech shall exceed three minutes. The Conference may at any time vary the time allowed for speakers, whether in moving Resolutions or otherwise.
- 9.5** The Chair shall have power with the consent of the Conference to direct that any two or more motions may be considered together.
- 9.6** A motion may be proposed and seconded:
- That the meeting be adjourned, or
  - That the debate be adjourned, or
  - That the meeting proceeds to the next business, or
  - That the question be put to the vote without further discussion

Such a motion can only be carried by a majority of no less than two-thirds of those present and eligible to vote, and always provided that:

- The proposer of any motion or amendment has the right to reply before the question is put.
- The time of adjournment may always be discussed.
- The Chair has the power to decline any of the options under Standing Order 9 which are put to the Conference.

## **10. AMENDMENTS TO MOTIONS**

- 10.1** An amendment to a motion should leave out words and/or insert or add other words.
- 10.2** No amendment to any motion will be considered until a copy of the motion with the name of the proposer and seconder has been handed in writing to the Chair.
- 10.3** Whenever an amendment to an original motion has been moved and seconded no subsequent amendment shall be moved until the first amendment has been disposed of, however, notice of any number of amendments can be given to the Chair.
- 10.4** If an amendment to a motion is carried, the amendment will take the place of the original motion and will become the question upon which any further amended motion is debated.

## **11. VOTING**

- 11.1** Representatives of LDCs and members of the Conference Agenda Committee only will be entitled to vote.
- 11.2** Voting will be by show of hands unless a formal division is demanded by no less than ten members of the Conference, in which case a ballot vote will be taken.



- 11.3** The Chair may decide that a ballot vote will be taken.

## **12. CONFERENCE AGENDA COMMITTEE**

- 12.1** The Conference Agenda Committee will consist of the Chair, Chair-Elect and Immediate Past Chair of the Conference, the Treasurer and **three** members elected from the Conference. The Immediate Past Treasurer will remain on the Agenda Committee for one year as a non-voting member. The Chair of the Scottish Dental Practice Committee shall be entitled to attend all Agenda Committee meetings as an observer.

- 12.2** The duties of the Conference Agenda Committee will be to settle the order of the Agenda for the Conference, to make recommendations to the Conference as to the conduct of business, to make all necessary arrangements for the organisation and financing of the Conference and to report to the Conference.

- 12.3** Should any member of the Conference Agenda Committee, **Office Bearer, or any associated Conference post** resign, retire or otherwise cease to hold office before the end of their term of appointment, the Conference Agenda Committee will have the power to co-opt a successor until a replacement is elected at the next Conference.

- 12.4** The Conference Agenda Committee will have the right to invite to Conference special observers, where the Committee judge this is likely to assist the Conference in its work. Such observers shall be able to speak on the same terms as members of Conference but shall not be able to vote under any circumstances.

- 12.5** **The Conference Agenda Committee has the right to invite guests/observers to committee meetings to assist with conference work as and when required.**

## **13. ELECTION OF CHAIR OF CONFERENCE**

- 13.1** At each alternate Conference a Chair-Elect will be elected and will hold office for two Conferences from the end of business of the Conference at which they were elected. At the end of the second Conference they shall assume the office of Chair for a further two Conferences. During the latter period they shall Chair the Agenda Committee.

- 13.2** Nominations for Chair-Elect will be sent by an LDC to the BDA Scotland office in writing not later than one week before the Conference. Further nominations, proposed and seconded, may be accepted at the Conference.

## **14. SECRETARY**

BDA Scotland will act as Secretary to the Conference and to the Conference Agenda Committee. BDA Scotland will carry out the administrative arrangements for the Conference under the direction of the Conference Agenda Committee. Should BDA Scotland be unavailable the Conference Agenda Committee may appoint a replacement.

## **15. MINUTES**

The BDA Scotland will arrange for minutes to be taken of the proceedings of the Conference and the Chair will be empowered to approve and confirm the report of Conference.

## **16. RETURNING OFFICER**

BDA Scotland will act as Returning Officer in connection with all voting and elections. In the absence of any BDA representation, the Conference shall elect a Returning Officer.

## **17. TREASURER**

**17.1** The Conference will elect a Treasurer who will hold office for three years and will assume responsibilities from 1 September in the year they are elected.

**17.2** The Treasurer will collect, hold and disburse all monies as directed by the Conference Agenda Committee and will submit audited accounts to the Conference.

**17.3** Any two of the three nominated signatories for Conference accounts and cheques have the authority to make payments. The signatories will be the Treasurer and the Chair and Chair Elect.

## **18. FINANCE**

**18.1** All LDCs will be invited to contribute to a Conference Fund at rates to be decided from time to time by the Conference Agenda Committee.

**18.2** The Conference Fund will be used to pay all costs properly incurred in organising the Conference, subject to conditions decided by the Conference Agenda Committee.

**18.3** A LDC that has contributions to the Conference Fund still outstanding will have no right to participate in the requisition of a Conference under Standing Order 1(1.2)

## **19. AUDITORS**

The Conference will appoint Auditors to examine and report on the accounts.

## **20. SUSPENSION OF STANDING ORDERS**

Any one or more of these Standing Orders may be suspended by the Conference provided that three-fourths of voting members present agree.

## **21. CHAIR'S DISCRETION**

During Conference, any question arising in relation to the interpretation of these Standing Orders, or in relation to any matter that is not dealt with in these Standing Orders will be determined by the Chair's absolute discretion.

# 2021 LDC Conference Motions

- 20 motions passed at the 2021 Conference of Scottish LDCs were taken forward as SDPC policy
- Below is a summary of the progress made with the motions
- Green have had progress made, orange are longer-term goals and yellow are no longer applicable

Number	Title	Motion	LDC	Progress
1	Communication and Dissemination of Information	The Chief Dental Officer, PSD and other relevant bodies must recognise that the dental profession requires timely, direct, accessible and clear communication and guidance delivered through appropriate channels and that it is easily understood.	Lanarkshire and Ayrshire and Arran	Issue has been raised repeatedly with the CDO / SG over the past year, both in writing and verbally at meetings.
2	PPE	This Conference calls on the Scottish Government to extend appropriate PPE supply to GDPs until a new financial plan is in place.	Lanarkshire	PPE supplies have been extended until March 2023. Monitoring this in line with funding and having regular discussions with SG. BDA staff meet regularly with the NSS Director of Dentistry to discuss PPE issues and to raise members' concerns about PPE provision.
3	Measuring Activity	This Conference demands that the 8,000 codes are included as a principal measure of dental practice activity.	Ayrshire and Arran	In progress - having regular discussions with SG. SG have agreed to request activity data about these codes from ISD as evidence to help inform a new long-term funding model.
4	Stabilising Restorations Code	This Conference proposes that a stabilising fillings code is made available to allow practitioners to record their activity and be remunerated accordingly.	Greater Glasgow and Clyde	To be discussed with SG as part of negotiation on long-term contract reform.
5	Consultation re New Financial Model	This Conference requires confirmation from the Chief Dental Officer and Scottish Government that there will be a period of consultation with GDPs, allowing them to feedback their thoughts or concerns, before any new financial plan or replacement/change to the SDR is implemented.	Lanarkshire	In progress - having regular discussions with SG. SG have committed to setting up a stakeholder working group to discuss a new long-term model of care.

6	Scottish Government Oral Health Improvement Plan - Design Groups	This Conference proposes that the new post pandemic model of care is realistically funded to ensure the viability of NHS dental practices and enable access to oral health care for all.	Greater Glasgow and Clyde	To be discussed with SG as part of negotiation on long-term contract reform.
7	Consultation re future CDO	This Conference demands that dentists have input into the selection of any future Chief Dental Officer.	Ayrshire and Arran	Revisit this motion when the current CDO announces his intention to depart to help inform the recruitment / selection process.
8	Sustainability	This Conference urges Scottish Government to aid GPs in facilitating more environmentally sustainable practices. We ask Scottish Government to review infection control guidelines post COVID-19 with a view to becoming more pragmatic and evidence based on the need for single use items and PPE, and to provide funds to encourage purchase of re-usable alternatives when appropriate.	Greater Glasgow and Clyde and Fife	In progress - having regular discussions with NSS. Will shape longer term discussions post-pandemic.
9	CDO Length of Post	This Conference supports a set term of office for the post of (any future) Chief Dental Officer.	Ayrshire and Arran	Revisit this when the current CDO announces his intention to depart to help inform the recruitment / selection process.
10	Opt-Out of LDC Levy	This Conference proposes that Scottish Government convert the mechanism for LDC voluntary levies into an 'opt-out' scheme.	Greater Glasgow and Clyde	In progress - Conference Agenda Committee taking forward. Difficult as LDCs are not recognised as statutory bodies in Scotland. The committee have written to the CDO for advice on how to take this motion forward and are awaiting a response.
11	Lengthy Waiting Times for Paediatric Extraction under GA	This Conference demands that Scottish Government address the urgent issue of lengthy waiting times for paediatric surgery by providing more funding and resources to enable children to be treated in a timely manner.	Greater Glasgow and Clyde	Discussed by Scottish Council in March 2022. Currently considering next steps.
12	Pregnant Dentists	This Conference calls on the Chief Dental Officer and Scottish Government to provide clear guidance for both employed and self-employed dental staff in relation to working whilst pregnant, particularly in relation to AGPs.	Lanarkshire	To be discussed with SG as part of negotiation on long-term contract reform.
13	Practice Administration	This Conference proposes that the new model of care considers the time taken for practice administration.	Greater Glasgow and Clyde	Issue has been raised repeatedly with the CDO / SG over the past year, both in writing and verbally at meetings. Will continue to pursue as part of the negotiation on long-term contract reform.
14	Dental Hygienist Training	This Conference proposes that the Scottish DCP Schools reintroduce the training of Dental Hygienists.	Fife	Not sure SDPC have the authority to take this motion forward as they represent dentists, not DCPs. North Lanarkshire College are in the process of introducing Dental Hygienist training for dental nurses. Numbers will be approximately 20 and it will be a hybrid model. The programme is due to start in August 2022 if approved. To keep under review.

15	Limit of Registration Period	This Conference believes that in order to encourage engagement and motivate patients' self-responsibility in their oral health the time period of registration should be limited.	Greater Glasgow and Clyde	Highlighted the issue via a BDA press release in January 2022 following publication of the latest registration and participation statistics. To be discussed with SG as part of negotiation on long-term contract reform.
16	Care Home Residents	This Conference proposes that the oral health of care home residents needs to be urgently addressed. Screening for oral cancer and dental disease should be resumed and the Caring for Smiles initiative re-instated.	Greater Glasgow and Clyde	The Caring for Smiles programme did not stop during the pandemic, although the face-to-face training element was suspended. CfS Teams across the country continued to give remote support to care homes while they were closed to visiting health professionals. As care homes opened up in line with "Open for Care", the training programme restarted but some issues were faced during the Omicron variant as some care homes were cautious.
17	VDP CPDA	This Conference calls on the Chief Dental Officer and Scottish Government to increase the CPDA from 6 to 12 sessions for the next year for any GDPs who completed VT in the 19/20 scheme.	Lanarkshire	Motion no longer applicable.
18	Vexatious Patient Behaviour	This Conference calls on the Scottish Government to put in place a clear and rapid pathway that allows GDPs to refer patients who are engaging in behaviour that is unacceptable in the dental practice. We seek a model whereby we can protect our dental team.	Greater Glasgow and Clyde	In process - discussions are ongoing with SG regarding abusive and violent patient behaviour and the stipulations/deregistration requirements within the current GDS contract. SG have advised any amendments would need to be discussed when negotiating a new contract.
19	Quality Improvement (Clinical Audit)	This Conference demands that the mandatory requirement to undertake audit, SEA and QI be taken out of the GDS regulations and left as a voluntary requirement for GDPs to facilitate improvements in patient care.	Greater Glasgow and Clyde	To be discussed with SG as part of negotiation on long-term contract reform.
20	GDS Funding 2021/2022	Given the recent manifest pledge by The SNP to abolish patient charges for NHS treatment without prior consultation with the profession, this conference demands a clear and unambiguous guarantee that Scottish Government will put at least £431m into GDS 21/22.	Greater Glasgow and Clyde	<p>In the Scottish Budget 2022-23 (Dec 2021), the GDS budget increased by £38 million, from £431 million in 2021-22 to £469 million in 2022-23 – a rise of 8.8%. This follows an increase of £2.4 million (0.6%) last year, and presumably includes the patient charge for 18-25 year-olds who no longer pay for NHS dental treatments.</p> <p>Scottish Government officials have previously stated that these figures represent a "nominal" budget, as NHS dentistry is a demand-led service. Actual spend on GDS and PDS was previously included in the annual Primary Care Dentistry in Scotland reports, but these are no longer published. BDA Scotland have requested the latest spending figures from Public Health Scotland.</p>

# Scottish Dental Practice Committee Policy Document

February 2022

## **1. Purpose of the Scottish Dental Practice Committee Policy Document**

SDPC represents all independent non-salaried general dental practitioners (GDPs) in Scotland, both BDA members and non-members. The purpose of this policy document is to ensure that GDPs' issues and concerns are addressed formally through SDPC policies. The document aims to provide a strategic and evidence-based approach to SDPC policies and new issues as they emerge.

The policy framework is a dynamic document which should be amended as required, and formally revised and reviewed on an annual basis. The document will be the responsibility of the entire committee and should be used as a reference during SDPC meetings to inform discussion and help promote SDPC policies.

This document includes the motions that were passed at the 2021 Conference of Scottish Local Dental Committees and subsequently adopted as SDPC policy. Progress in implementing these policies is monitored by BDA Scotland and should be reviewed regularly by SDPC.<sup>1</sup>

## **2. Communication**

The committee is committed to communicating effectively with the profession, using a range of channels. The BDA website (due to be redeveloped in 2022) is an important platform for communicating with colleagues through regular live updates, press releases, blogs, newsletters and social media.

SDPC also recognises the importance of regular and timely communication with the CDO, Scottish Government and other organisations. The committee calls on the Chief Dental Officer, PSD and other relevant bodies to recognise that the dental profession requires timely, direct, accessible and clear communication and guidance delivered through appropriate channels and that is easily understood.<sup>2</sup>

## **3. Funding, Capacity and Quality**

SDPC strongly believes that GDPs must be appropriately resourced to deliver a quality service to their patients. Quality costs money and adequate funding is required to provide the standard of NHS dentistry that patients deserve.

SDPC:

- Seeks to address the 30 per cent real-terms reduction in dental practitioners' income over the last five years
- Seeks an increase in the dental budget by at least that of inflation to increase practitioners' remuneration, and resist further erosion of dental allowances
- Demands a clear and unambiguous guarantee that Scottish Government will put at least £431m into GDS in 2021/22 given the 2021 manifesto pledge by the SNP to abolish patient charges for NHS treatment without prior consultation with the profession<sup>3</sup>
- Calls for any new model of care to be realistically funded to ensure the viability of NHS dental practices and enable access to oral health care for all.<sup>4</sup> There needs to be a

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<sup>1</sup> The motion proposing that the Scottish Government convert the mechanism for LDC voluntary levies into an 'opt-out' scheme is being taken forward by the Conference Agenda Committee.

<sup>2</sup> Motion from 2021 Conference of Scottish LDCs

<sup>3</sup> Motion from 2021 Conference of Scottish LDCs

<sup>4</sup> Motion from 2021 Conference of Scottish LDCs

period of consultation with GDPs, allowing them to feed back their thoughts or concerns, before any new financial plan or replacement/change to the SDR is implemented<sup>5</sup>

- Proposes that any new model of care should consider the time taken for practice administration<sup>6</sup>
- Calls on the Scottish Government to extend appropriate PPE supply to GDPs until a new financial plan is in place<sup>7</sup>
- Requests that 8,000 codes are included in the SDR as a principal measure of dental practice activity<sup>8</sup>
- Proposes that a stabilising fillings code is made available to allow practitioners to record this activity and be remunerated accordingly<sup>9</sup>
- Seeks to influence Scottish Government in raising the threshold for Prior Approval
- Encourages Practitioner Service Division (PSD) to improve the quality and accuracy of data and reduce fees payment timescales
- Urges Scottish Government to reinstate free replacement restoration claims for patients aged 65 years and over
- Calls on the Scottish Government to aid GDPs in facilitating more environmentally sustainable practices. This includes a review of infection control guidelines post COVID-19 with a view to becoming more pragmatic and evidence-based on the need for single use items and PPE, and to provide funds to encourage purchase of re-usable alternatives when appropriate<sup>10</sup>
- Demands that Scottish Government address the urgent issue of lengthy waiting times for paediatric surgery by providing more funding and resources to enable children to be treated in a timely manner.<sup>11</sup>

Scottish Government continues to refer on the matter of dentists' salaries and terms and conditions to the DDRB on a national basis. It remains SDPC policy to: support the process, presenting robust evidence on earnings and expenses; promote the interests of general dental practitioners and the wider profession; and protect the quality of care to patients.

#### SDPC:

- Continues to work on behalf of the profession to ensure that robust and persuasive evidence is presented to the DDRB, and to work with DDRB to promote the interests of BDA members and other GDPs in Scotland
- Supports the development of robust practice cost information in line with requirements of the DDRB
- Promotes the use of benchmarking to enable practices to undertake a comparative evaluation of practice costs
- Seeks to review how the profession negotiates on NHS fees
- Promotes the use of a suitable expenses template, developed in conjunction with BDA Scotland, and continues to explore practice expenses with Scottish Government.

The view of SDPC is that quality is at the heart of all elements of the policy framework. The committee seeks to:

- Promote an increase in patient participation rates

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<sup>5</sup> Motion from 2021 Conference of Scottish LDCs

<sup>6</sup> Motion from 2021 Conference of Scottish LDCs

<sup>7</sup> Motion from 2021 Conference of Scottish LDCs

<sup>8</sup> Motion from 2021 Conference of Scottish LDCs

<sup>9</sup> Motion from 2021 Conference of Scottish LDCs

<sup>10</sup> Motion from 2021 Conference of Scottish LDCs

<sup>11</sup> Motion from 2021 Conference of Scottish LDCs



- Limit the time period of registration to encourage engagement and motivate patients' self-responsibility for their oral health<sup>12</sup>
- Promote improvements in oral health through patient education and prevention
- Promote the development of appropriately funded Oral Health Risk Assessments
- Promote high quality care to patients
- Have the Statement of Dental Remuneration, which is currently unfit for purpose, reflect the actual cost of delivering dental treatment
- Promote high-quality training for dentists provided by specialist providers such as NHS Education for Scotland and the BDA
- Ensure that dental professionals are supported or mentored in their developmental needs
- Promote early detection of oral cancers and work with secondary care to improve survival rates
- Have NHS Boards review the SCI Gateway referral system and support the implementation of an agreed national standard
- Have Practitioner Services Division provide GDPs with a supported single practice management system
- Have GDP representation in the appointment of Directors of Dentistry, with the introduction of funding to enable GDPs to apply for the positions
- Highlight to the public the actual costs of dental treatment and the unsustainability of the current funding system.

#### **4. Workforce**

Addressing Scotland's dental needs and tackling oral health inequalities will depend on having a stable workforce. Developing a strategic approach to dental workforce planning for all branches of the profession must be a priority for Scottish Government.

SDPC:

- Calls on the Chief Dental Officer and Scottish Government to provide clear guidance for both employed and self-employed dental staff in relation to working whilst pregnant, particularly in relation to AGPs<sup>13</sup>
- Urges the Scottish Government to protect dental teams by putting in place a clear and rapid pathway that allows GDPs to refer patients who are engaging in behaviour that is unacceptable in the dental practice<sup>14</sup>
- Calls on the Scottish Government to maintain the Seniority Allowance and promote other measures to enable experienced dentists nearing retirement to seek alternative career paths
- Supports the reinstatement of the default NHS Pension age of 60
- Urges Scottish DCP Schools to reintroduce the training of Dental Hygienists<sup>15</sup>
- Has concerns about increasing direct access and endorses the CDO's view that Dental Care Professionals (DCPs) function optimally as part of a dentist-led team.

SDPC policy is that every graduate from Scottish dental schools should have a guaranteed and properly funded Scottish VDP training placement.

- The committee encourages dentists during the later stages of their practising careers to take on training and other developmental roles in order to promote a better work-life balance

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<sup>12</sup> Motion from 2021 Conference of Scottish LDCs

<sup>13</sup> Motion from 2021 Conference of Scottish LDCs

<sup>14</sup> Motion from 2021 Conference of Scottish LDCs

<sup>15</sup> Motion from 2021 Conference of Scottish LDCs

- Following the interruption of VT training due to the Covid-19 pandemic, SDPC calls on the Chief Dental Officer and Scottish Government to increase the CPDA from 6 to 12 sessions for the next year for any GDPs who completed VT in the 2019/2020 scheme.<sup>16</sup>

## 5. Scottish Government policy

The BDA and SDPC work to influence Scottish Government but recognise that Scottish Government will not always be bound by these decisions.

- SDPC wishes to work constructively with Scottish Government to determine how the Oral Health Improvement Plan is implemented through representation on working groups, effective negotiation and meaningful testing phases / early adopter practices. SDPC believes that any outcomes must be able to provide the best quality of care for patients and to be in their best interests.
- SDPC seeks assurances from Scottish Government that it will monitor and ensure that no dental practice is financially destabilised by a reduction in NHS income following the implementation of the Plan.
- Regarding the appointment of any future Chief Dental Officer, SDPC:
  - Calls for dentists to have input into the selection of the CDO<sup>17</sup>
  - Supports a set term of office for the post of the CDO.<sup>18</sup>

SDPC policy is to pursue with Scottish Government further improvements in the oral health of the whole Scottish population, with a strong emphasis on prevention.

- SDPC endorses the Childsmile Programme and supports continued funding of the programme
- SDPC endorses the BDA's overall objective that communities strive to move towards the decision to choose fluoridated water
- In 2020, the impact of the Covid-19 pandemic resulted in a number of Scottish Government initiatives being put on hold. The oral health of care home residents should be urgently addressed. Screening for oral cancer and dental disease should be resumed and the Caring for Smiles initiative re-instated.<sup>19</sup> SDPC supports a dental prevention programme for the elderly both in their own homes and in residential care homes.

## 6. Combined Practice Inspections (CPI) / Quality Improvement (QI)

### CPI

SDPC recognises the importance of quality assurance within a wider quality framework. However, the Committee has concerns about the onerous and bureaucratic process of combined practice inspections (CPI).

SDPC:

- Supports CPI with consistent implementation across the NHS Boards
- Opposes sanctions for practices which have struggled to complete the CPI process, supports the provision of Continuing Professional Development (CPD) for Dental Care Professionals (DCPs) who assist the CPI process at practice level
- Seeks to ensure that there is adequate representation of GDPs in the CPI process across NHS Boards

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<sup>16</sup> Motion from 2021 Conference of Scottish LDCs

<sup>17</sup> Motion from 2021 Conference of Scottish LDCs

<sup>18</sup> Motion from 2021 Conference of Scottish LDCs

<sup>19</sup> Motion from 2021 Conference of Scottish LDCs

- Promotes the profile of the BDA Expert package as a mechanism to significantly reduce CPI preparation time within dental practices tailored to the Scottish system
- Works to ensure that DCPs working in practice gain accreditation for their role in the CPI process
- Opposes financial charges for compulsory training courses under the new CPI
- Opposes sanctions or financial penalties targeted at individual dentists rather than at a dental practice, who have not met their Clinical Audit requirements, and promotes a consistent approach by NHS Boards
- Supports the need for the implementation of an allowance or sessional payment, or CPI time be incorporated into new Scottish Government Protected Learning Time proposals to compensate practices for lost time during a CPI.

## QI

SDPC has concerns about the performance and accountability of quality improvement, dental clinical audit and Significant Event Analysis (SEA). It is essential the systems operated by NHS Education for Scotland (NES) are transparent and that appeals processes have clear timeframes.

## SDPC:

- Calls for the mandatory requirement to undertake audit, SEA and QI be taken out of the GDS regulations and left as a voluntary requirement for GDPs to facilitate improvements in patient care<sup>20</sup>
- Urges NES to review its documentation relating to assessment of Quality Improvement clinical audit activity, to check the robustness of its processes, and identify areas for enhancement
- Suggests that the agreed NES reviewer guidance and/or review criteria should be shared with the GDP community (with suitably anonymised examples of reviewed projects accompanied by a brief commentary)
- Calls for NHS Education for Scotland to allow anonymous reporting of adverse clinical and practice events which can be reviewed and the learning shared with the profession
- Seeks to have NHS Boards operate national sanctions in relation to Quality Improvement
- Suggests that NES must recognise hours are based on the process of audit and not on the outcome.

## **7. Practice administration**

## IT

SDPC supports the implementation of the Scottish Government e-Dental Programme for dentistry to maximise the accuracy of online reports to support the financial and reporting requirements within dental practices.

SDPC recognises the importance of having a workable dental IT system and suggests that this will be of the utmost importance for any success of the Scottish Government Oral Health Risk Assessment proposals.

- SDPC urges Scottish Government and NHS Boards to review and re-design the dental SCI Gateway referral system to an agreed national standard
- SDPC suggests that Scottish Government / NHS National Services Scotland should be responsible for the procurement and upkeep of emergency drugs
- SDPC suggests that Scottish Government / NHS National Services Scotland could greatly enhance patient safety with the establishment of an accessible database of prescribed medicines and required medical protocols
- SDPC urges Practitioner Services Division to provide GDPs with a supported single practice management system.

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<sup>20</sup> Motion from 2021 Conference of Scottish LDCs

### GDPR

SDPC calls for general dental practices to be aligned with general medical practices in having access to NHS Boards' Data Protection Officers.

### Automated External Defibrillators (AEDs)

SDPC supported the Scottish Government's initiative to introduce defibrillators into every Scottish NHS dental practice in 2014 to ensure that both patients and the wider community had improved access to this life-saving equipment. The Scottish Government subsequently issued [PCA\(2019\)\(D\)1](#) in January 2019, which included revised arrangements for the first-responder element to AED (defibrillator) scheme.

- In light of the additional responsibilities for dental practices to provide emergency care outwith their premises as first responders, SDPC considers that GDPs and their staff should be reimbursed for annual Basic Life Support training.



STATEMENT OF ACCOUNT IN RELATION ' APRIL 2021 CONFERENCE to 31st August 2021

INCOME	2020	2021	EXPENDITURE	2020	2021
<b>Levy</b>			P De Vries & A Miller event	0.00	3000.00
Ayrshire	0.00	1265.00	Nicola Kaya Honorarium	0.00	3000.00
Borders	0.00	340.00	Website development and hosting	0.00	1620.00
Dumfries	0.00	0.00	Website costs	0.00	378.78
Fife	0.00	1299.00	CDO event	0.00	733.61
Forth Valley	0.00	1095.00	Scottish Conference CAC	0.00	6200.00
Grampian	0.00	925.00	Chair's Honorarium	500.00	500.00
Glasgow & Clyde	0.00	5596.00	Treasurer's Honorarium	1800.00	1240.00
Highland	0.00	0.00	Printing Banner	0.00	34.99
Lanarkshire	0.00	2672.00	Lifetime Achievement Awards	199.55	0.00
Lothian	0.00	3482.00	SDPC	3677.40	2892.50
Tayside	0.00	1639.00	Stamps	61.00	0.00
Western Isles	0.00	0.00	Lunch for Auditors	86.25	0.00
			Gift N Kaya	0.00	299.00
			Engraving Chain of Office	0.00	20.00
<b>Totals</b>	<b>0.00</b>	<b>18313.00</b>	Charity	0.00	0.00
			UK Conference	0.00	0.00
			<b>TOTALS</b>	<b>6324.20</b>	<b>19918.88</b>
Conference Dinner	0.00	0.00			
Sponsorship	0.00	500.00			
Net Interest	0.00	0.00			
Charity	0.00	0.00			
<b>TOTALS</b>	<b>0.00</b>	<b>18813.00</b>			
	<b>2020</b>	<b>2021</b>			
<b>Surplus</b>	<b>-6324.20</b>	<b>-1105.88</b>			

Account Reconciliation

Current Account Balance	01/09/2020	26958.19		
Plus surplus		-1105.88		
<b>Total</b>		<b>25852.31</b>		
Represented by C Account Ba	31/08/2021	<b>25852.31</b>		
sponsorship 22&23		1000.00		
<b>TOTAL</b>		<b>26852.31</b>		

Audited, with sight of relevant statements and Documentation, by the Auditors:

Niall Tully  
Robert Sweeney

28/01/2022  
28/01/2022



Report of the Board of Management and  
Financial Statements for the Year Ended 30 September 2021  
for  
THE SCOTTISH DENTAL FUND

THE SCOTTISH DENTAL FUND

Contents of the Financial Statements  
for the Year Ended 30 September 2021

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THE SCOTTISH DENTAL FUND

Fund Information  
for the Year Ended 30 September 2021

<b>CHAIRMAN:</b>	R McBurnie
<b>VICE CHAIRMAN:</b>	M Arthur
<b>SECRETARY:</b>	T Coia
<b>TREASURER:</b>	J Law
<b>OTHER ELECTED MEMBERS:</b>	K Fallon D Harper
<b>EX OFFICIO MEMBERS:</b>	D McIntyre J Brady
<b>AUDITORS:</b>	Sharles Audit Limited Statutory Auditor 29 Brandon Street Hamilton ML3 6DA
<b>BANKERS:</b>	TSB Bank plc Henry Duncan House 120 George Street Edinburgh EH2 4LH



## THE SCOTTISH DENTAL FUND

### Report of the Board of Management for the Year Ended 30 September 2021

The directors present their report with the financial statements of fund for the year ended 30 September 2021.

#### **PRINCIPAL ACTIVITY**

The principal activity of the fund in the year under review was that of the support of dentists' representatives for attending meetings for the benefit of the profession.

#### **BOARD OF MANAGEMENT**

The Board of Management shown below have held office during the period from 1 October 2020 to the date of this report.

R McBurnie

M Arthur

T Coia

J Law

K Fallon

D Harper

D McIntyre                      Until April 2021

J Brady                              From April 2021

#### **STATEMENT OF BOARD OF MANAGEMENT RESPONSIBILITIES**

The Board of Management are responsible for preparing the Report of the Board of Management and the financial statements in accordance with applicable law and regulations.

The constitution of the fund requires the Board of Management to prepare financial statements for each financial year. The Board of Management have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK'. The Board of Management must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the fund and of the income and expenditure of the fund for that period. In preparing these financial statements, the Board of Management are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the fund will continue in business.

The Board of Management are responsible for keeping adequate accounting records that are sufficient to show and explain the fund's transactions and disclose with reasonable accuracy at any time the financial position of the fund and enable them to ensure that the financial statements comply with United Kingdom Accounting Standards and applicable law. They are also responsible for safeguarding the assets of the fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the Board of Management are aware, there is no relevant audit information of which the fund's auditors are unaware, and each board member has taken all the steps that he or she ought to have taken in order to make himself or herself aware of any relevant audit information and to establish that the fund's auditors are aware of that information.

THE SCOTTISH DENTAL FUND

Report of the Directors  
for the Year Ended 30 September 2021

**AUDITORS**

The auditors, Sharles Audit Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

**ON BEHALF OF THE BOARD:**

  
Rd, Filed at 21, 2022 10:02 GMT

.....  
R McBurnie – Chairman

Date:      Feb 21, 2022  
.....

Report of the Independent Auditors to the Members of  
The Scottish Dental Fund

**Opinion**

We have audited the financial statements of The Scottish Dental Fund (the 'fund') for the year ended 30 September 2020 which comprise Income and Expenditure Account, Balance Sheet, Statement of Changes in Equity and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the fund's affairs as at 30 September 2020 and of its deficit for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the fund in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note six to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the fund's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

**Other information**

The Board of Management are responsible for the other information. The other information comprises the information in the Report of the Board of Management, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Board of Management for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Board of Management has been prepared in accordance with applicable legal requirements.

Report of the Independent Auditors to the Members of  
The Scottish Dental Fund

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the fund and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Board of Management.

We have nothing to report in respect of the following matters which we would report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit; or
- the Board of Management were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Board of Management.

**Responsibilities of Board of Management**

As explained more fully in the Statement of Board of Management' Responsibilities set out on page two, the Board of Management are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Board of Management determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Management are responsible for assessing the fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Management either intend to liquidate the fund or to cease operations, or have no realistic alternative but to do so.

Report of the Independent Auditors to the Members of  
The Scottish Dental Fund

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The aims of our audit are to identify and assess the risks of material misstatement of the financial statements as a result of fraud or error, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement as a result of fraud or error and to respond appropriately to those risks. As a result of the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with ISAs (UK).

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures include the following:

- We obtained an understanding of the legal and regulatory frameworks applicable to the fund and the sector in which it operates. We determined that the following laws and regulations were most significant: UK GAAP.
- We obtained an understanding of how the fund is complying with those legal and regulatory frameworks by reviewing the figures and disclosures within the financial statements.
- We assessed the susceptibility of the fund's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the audit team included:
  - summarising income and expenditure for the year directly from the bank statements of the fund and supporting documentation;
  - ensuring this summary has been correctly reflected in the financial statements;
  - agreeing 100% of transactions to supporting documentation;
  - agreeing debtors to post year end receipt;
  - agreeing creditors to post year end payment;
  - agreeing or reconciling the bank balance to bank statements; and
  - confirming the figures or any unexpected variances with the board of management.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

**Use of our report**

This report is made solely to the Conference of Scottish Local Dental Committees, as a body. Our audit work has been undertaken so that we might state to the fund's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the fund and the fund's members as a body, for our audit work, for this report, or for the opinions we have formed.

Keith Edwards  
Keith Edwards (Feb 21, 2022 10:29 GMT)

Keith Edwards (Senior Statutory Auditor)  
for and on behalf of Sharles Audit Limited  
Statutory Auditor  
29 Brandon Street  
Hamilton  
ML3 6DA

Date: Feb 21, 2022

THE SCOTTISH DENTAL FUND

Income and Expenditure Account  
for the Year Ended 30 September 2021

	30/9/21 £	30/9/20 £
<b>INCOME</b>	<b>57,036</b>	52,646
Claims and expenses	<u>48,082</u>	<u>64,939</u>
<b>OPERATING INCOME/(EXPENDITURE)</b>	<b>8,954</b>	(12,293)
Interest receivable and similar income	<u>1,065</u>	<u>1,459</u>
<b>INCOME/(EXPENDITURE) BEFORE TAXATION</b>	<b>10,019</b>	(10,834)
Tax on income/(expenditure)	<u>-</u>	<u>-</u>
<b>NET INCOME/(EXPENDITURE) FOR THE FINANCIAL YEAR</b>	<b><u>10,019</u></b>	<b><u>(10,834)</u></b>

The notes form part of these financial statements

THE SCOTTISH DENTAL FUND

Balance Sheet  
30 September 2021

	Notes	30/9/21 £	30/9/20 £
<b>CURRENT ASSETS</b>			
Debtors	4	7,634	-
Cash at bank		<u>262,707</u>	<u>263,313</u>
		270,341	263,313
<b>CREDITORS</b>			
Amounts falling due within one year	5	<u>12,945</u>	<u>15,936</u>
<b>NET CURRENT ASSETS</b>		<u>257,396</u>	<u>247,377</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>257,396</u>	<u>247,377</u>
<b>RESERVES</b>			
Retained earnings		<u>257,396</u>	<u>247,377</u>
		<u>257,396</u>	<u>247,377</u>

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK'.

The financial statements were approved by the Board of Board of Management on ..... Feb 21, 2022  
signed on its behalf by:

 R McBurnie - Chairman

R. McBurnie, 21, 2022 10:02 GMT

THE SCOTTISH DENTAL FUND

Statement of Changes in Equity  
for the Year Ended 30 September 2021

	<b>Retained earnings £</b>	<b>Total equity £</b>
<b>Balance at 1 October 2019</b>	258,211	258,211
<b>Changes in equity</b>		
Total comprehensive income	<u>(10,834)</u>	<u>(10,834)</u>
<b>Balance at 30 September 2020</b>	<u>247,377</u>	<u>247,377</u>
<b>Changes in equity</b>		
Total comprehensive income	<u>10,019</u>	<u>10,019</u>
<b>Balance at 30 September 2021</b>	<u><u>257,396</u></u>	<u><u>257,396</u></u>

The notes form part of these financial statements



## THE SCOTTISH DENTAL FUND

### Notes to the Financial Statements for the Year Ended 30 September 2021

#### 1. **STATUTORY INFORMATION**

The Scottish Dental Fund is an unincorporated entity.

The presentation currency of the financial statements is the Pound Sterling (£).

#### 2. **STATEMENT OF COMPLIANCE**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK" including the provisions of Section 1A "Small Entities". There were no material departures from that standard.

#### 3. **ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention.

##### **Income and revenue recognition**

Income represents donations receivable from Local Dental Committees and is recognised at the point that the fund obtains the right to consideration.

#### 4. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30/9/21	30/9/20
	£	£
Other debtors	<u>7,634</u>	<u>-</u>

#### 5. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30/9/21	30/9/20
	£	£
Other creditors	<u>12,945</u>	<u>15,936</u>

#### 6. **FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES**

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

THE SCOTTISH DENTAL FUND

Detailed Income & Expenditure Account  
for the Year Ended 30 September 2021

	30/9/21		30/9/20
	£	£	£
<b>Income</b>			
Donations	57,036		52,646
<b>Other income</b>			
Interest receivable	<u>1,065</u>		<u>1,459</u>
	<b>58,101</b>		54,105
<b>Expenditure</b>			
SDPC allowances	39,300		55,590
SDPC honoraria	3,584		3,525
SDPC enhanced payments	-		526
Room hire	-		96
SDF travel expenses	28		132
SDF honoraria	610		600
SDF session expenses	3,660		3,600
Auditors' remuneration	<u>840</u>		<u>810</u>
	<u><b>48,022</b></u>		<u>64,879</u>
	<b>10,079</b>		(10,774)
<b>Finance costs</b>			
Bank charges	<u>60</u>		<u>60</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u><b>10,019</b></u>		<u><b>(10,834)</b></u>

# The Scottish Dental Fund

## ALL CONTRIBUTIONS RECEIVED FROM OUTSET TO YEAR ENDED 30/9/21

LDC	Period 20/08/02 to 30/09/11	Year ended 30/09/12	Year ended 30/09/13	Year ended 30/09/14	Year ended 30/09/15	Year ended 30/09/16	Year ended 30/09/17	Year ended 30/09/18	Year ended 30/09/19	Year ended 30/09/20	Year Ended 30/09/21			Ab initio		
											Contrib at 30/09/21	Total Due at 30/09/21	Contb as % Due	Total Received	Total Requested	Total Contb as % due
Health Board Area																
Argyle & Clyde	34,306.35	-	-	-	-	-	-	-	-	-	£	-	-	34,306.35	36,482.10	94.04%
Ayrshire & Arran	52,723.80	5,673.00	4,980.00	5,250.00	5,415.00	5,443.20	5,126.40	5,356.80	5,385.60	4,464.00	£	4,464.00	4,464.00	104,281.80	104,281.80	100.00%
Borders	12,306.45	1,249.50	1,110.00	1,222.50	1,305.00	1,324.80	1,382.40	1,353.60	1,368.00	1,200.00	£	1,200.00	1,200.00	25,022.25	25,036.65	99.94%
Dumfries & Galloway	42.00	-	-	-	-	-	-	-	-	-	£	-	-	42.00	-	-
Fife	50,530.05	5,377.50	4,770.00	4,950.00	5,055.00	5,529.60	5,731.20	5,443.20	5,529.60	4,560.00	£	4,560.00	4,560.00	102,036.15	102,036.15	100.00%
Forth Valley	39,472.65	4,689.00	3,960.00	3,960.00	3,930.00	4,118.40	4,118.40	4,262.40	4,377.60	3,552.00	£	3,552.00	3,552.00	79,992.45	79,989.00	100.00%
Grampian	47,880.65	7,044.00	6,360.00	6,967.50	-	8,121.60	7,574.40	7,747.20	7,488.00	-	£	-	6,360.00	99,183.35	130,261.20	76.14%
G. Glasgow & Clyde	192,726.55	22,777.50	19,830.00	20,550.00	20,970.00	21,484.80	20,908.80	21,225.60	21,830.40	18,528.00	£	18,528.00	18,528.00	399,359.65	401,637.45	99.43%
Highland	32,126.40	3,810.00	3,360.00	3,472.50	2,455.00	1,000.00	250.00	-	-	-	£	-	-	46,473.90	57,496.80	80.83%
Lanarkshire	81,750.15	9,165.00	8,040.00	8,400.00	8,670.00	8,611.20	10,166.40	10,195.20	6,373.80	2,304.00	£	6,708.00	9,216.00	160,383.75	171,273.90	93.64%
Lothian	136,125.10	14,725.50	13,110.00	13,695.00	13,905.00	14,313.60	14,371.20	14,256.00	14,428.80	12,408.00	£	12,408.00	12,408.00	273,746.20	273,714.15	100.01%
Tayside	65,104.50	6,808.50	5,850.00	6,030.00	6,105.00	6,192.00	6,451.20	6,393.60	6,681.60	5,616.00	£	5,616.00	5,616.00	126,848.40	127,182.90	99.74%
Western Isles	977.70	69.00	60.00	63.00	-	-	-	-	-	-	£	-	-	1,169.70	1,711.20	68.36%
TOTAL	746,072.35	81,388.50	71,430.00	74,560.50	67,810.00	76,139.20	76,080.40	76,233.60	73,463.40	52,632.00	£	57,036.00	65,904.00	1,452,845.95	1,511,103.30	96.14%

NB Following the Conference, the contributions requested from each LDC are modified in line with the latest published tables of Dentists by Health Board Area.

## CLAIMS - YEAR ENDED 30/09/2021

SDPC CLAIMANTS		Amount	Sessions	Hours (Virtual Meetings)	Reclaim BDG (Hours)
Judith Brady		£ 1,500.00	5	0.00	0
Clare Cunningham		£ 1,508.00	4	3.50	0
John Davidson		£ 4,532.00	11	14.00	0
Jeff Ellis		£ 3,518.00	8.5	11.00	0
Morven Gordon Duff		£ 1,728.00	4	6.00	0
Amy Harper		£ 1,450.00	3	6.25	0
Harriet Liddicott		£ 908.00	2	3.50	0
David McColl		£ 9,716.00	24.4	27.00	1
Mark McCutcheon		£ 1,482.00	3	6.50	0
Kenneth McDonald		£ 5,212.00	14	11.50	0
Lindsay Milton		£ 750.00	2.5	0.00	0
Donald Morrison		£ 3,038.00	8	7.25	0
Gordon Stewart		£ 1,988.00	4.5	7.25	0
Josephine Weir		£ 2,058.00	4	9.75	0
TOTAL		£39,388.00	97.9	113.5	1



### **1. Review of NHS Dental Fees**

This conference demands that Scottish Government commission an independent review of NHS dental fees to reflect the time required to undertake treatments and related paperwork, the costs of materials and general practice expenses.

**Lanarkshire LDC**

### **2. Dental Lab Fees**

This conference demands that Scottish Government revise the wholly inadequate fee structure for restorative items requiring lab work to enable practices to provide viable treatments and to ensure the survival of local dental labs.

**Lanarkshire LDC and Greater Glasgow and Clyde LDC**

### **3. Additional SDR fee for AGP**

This conference proposes that should AGP appointments continue that there be the addition of an item in the SDR to cover the additional time it takes to carry out treatment in an AGP compared with the same treatment pre-Covid.

**Fife LDC**

### **4. Notice for Changes to the SDR/NHS Dental Contracts**

This conference demands that 12 weeks' notice be given of any changes to the SDR or NHS dental contracts.

**Greater Glasgow and Clyde LDC**

## **5. Increase Prior Approval Fees**

This conference demands that Scottish Government commits unequivocally to increase prior approval fees in line with item of service fees.

**Lanarkshire LDC**

## **6. Fee for Patient Referrals with Complex Needs**

This conference urges the Scottish Government to introduce a fee for patient referrals particularly patients with complex needs or neurodiversity.

**Greater Glasgow and Clyde LDC**

## **7. Sessional Basis NHS Funding Model**

This conference believes that future NHS dental models should be funded on a sessional basis.

**Ayrshire and Arran LDC**

## **8. Change to GP234 Calculation**

This conference demands that NHS commitment be measured on proportion of time spent not income received.

**Greater Glasgow and Clyde LDC**

## **9. Abolition of 3-month Rule for Treatment Claims**

This conference calls for the abolition of the 3-month rule for claiming treatments.

**Greater Glasgow and Clyde LDC**

#### **10. Removal of GDPA**

This Conference proposes the removal of the General Dental Practice Allowance Cap to provide equality for Dental Practices and to ensure viability of larger practices.

**Ayrshire and Arran LDC**

#### **11. Increase to VT Trainer Allowance**

This conference demands that Scottish Government raises the current level of VT trainer allowance to reflect the increased workload required to provide adequate mentoring support and training for recent graduates with limited clinical experience.

**Lanarkshire LDC**

#### **12. Increase in CPD to 10 Sessions per Year**

This conference demands an increase in Continuous Professional Development Allowances to 10 sessions per year.

**Greater Glasgow and Clyde LDC**

#### **13. NHS Recruitment and Retention Crisis**

This conference demands that Scottish Government provides concrete support, in the form of funding and incentives, and plans for an increased student intake, to address the recruitment and retention crisis currently affecting all roles within NHS dentistry.

**Lanarkshire LDC**

#### **14. GDC Assisting DCPs Returning to the Register**

This conference demands that the General Dental Council assists DCPs when applying for restoration to the Register with a reasonable adjustment to CPD requirements.

**Greater Glasgow and Clyde LDC**

### **15. Dental Hygienist Training**

This Conference firmly believes that specific Hygienist training needs to be re-established as a matter of urgency.

**Ayrshire and Arran LDC**

### **16. GA Waiting Times**

This conference demands that Scottish Government urgently allocates targeted services and resources to address the lengthy waiting times experienced by an unacceptable high number of paediatric and special needs patients who can only be treated under GA.

**Lanarkshire LDC**

### **17. Abolition of Police Report for Immediate Deregistration of Abusive Patients**

This conference calls for the abolition of any requirement for a police report for the immediate deregistration of abusive patients.

**Greater Glasgow and Clyde LDC**

### **18. Four-Nation IPC Guidance**

This conference demands that Scottish Government works with administrations across the four UK nations to implement unified, standard, research-based infection prevention control measures to provide consistent and practical guidelines.

**Lanarkshire LDC**

### **19. Support for Patients Exceeding Dental Chair Weight**

This conference demands better support in providing treatment for patients who weigh in excess of the maximum weight limit for standard dental chairs (135kg).

**Greater Glasgow and Clyde LDC**

### **20. Practice Expenses – Emergency Motion**

This conference demands Scottish Government provide additional funding to address the significant increase in practices expenses and thus protect the viability of NHS dental practices.

**Lanarkshire LDC**